

**ATTLEBORO MUNICIPAL COUNCIL  
DOCKET  
APRIL 4, 2023**

**Records pending approval: March 21, 2023**

**Public hearings for 4-4-2023:**

**PUBLIC HEARING:** regarding a new Class II license application from Attleboro Shell Auto Sales, LLC. 182 Pleasant St. For 19 customer parking spaces and 10 display spaces.

**PUBLIC HEARING:** regarding the presentation of the Attleboro CDBG program as follows:

Program Year 2023 CDBG Entitlement Budget, for the period of July 1, 2023 thru June 30, 2024  
Program Year 2023 Annual Action Plan

**LICENSE**

**Ty Waterman, Chairperson**

A new Class II license application from Attleboro Shell Auto Sales, LLC. At 182 Pleasant Street with 19 customer parking and 10 display spaces. (PH 4-4-23)

**PUBLIC WORKS**

**Laura Dolan, Chairperson**

The City of Attleboro has been notified of its FY2024 apportionment for the “Chapter 90” local transportation aid in the amount of \$1,204,645.61. Therefore, the Mayor respectfully requests Your Honorable Body to authorize the expenditure of \$1,204,645.61, and any other future grant amendments, into Fund 3108 (Chapter 90 Projects) for the purpose of funding Chapter 90 eligible projects as approved by the Massachusetts Department of Transportation (MassDOT).

On March 7, 2023, Your Honorable Body voted to appropriate \$24,000.00 from Account 6100-578300 (Water Enterprise Fund – Reserve for Transfer). This funding request should have been sent to transfer the funds not appropriate. Additionally, this funding request should have been for \$31,000.00. Therefore, the Mayor hereby requests Your Honorable Body rescind Vote #6 on March 7, 2023.

**FINANCE COMMITTEE**

**Richard Conti, Chairperson**

The Mayor respectfully submits a communication from Director of Planning and Development Gary Ayrassian and hereby request Your Honorable Body to hold a **public hearing on April 4, 2023** relative to the Administration’s:

- Program Year 2023 CDBG Entitlement Budget, for the period of July 1, 2023 thru June 30, 2024
- Program Year 2023 Annual Action Plan
- Authorization to submit said Program Year 2023 CDBG Entitlement and Program Year 2023 Annual Action plan to the U.S. Department of Housing and Urban Development on or before May 15, 2023.

The Mayor respectfully submits a communication from Attleboro Public Schools Director of Finance Marc Furtado regarding the following FY22 fiscal obligations that were not received in time to be processed in the normal FY22 business cycle:

<b>NAME OF VENDOR</b>	<b>AMOUNT</b>	<b>DEPT</b>	<b>Reason</b>
RICK'S MUSICAL INSTRUMENTS	\$458.00	COELHO	No PO was encumbered
RICK'S MUSICAL INSTRUMENTS	\$60.00	COELHO	No PO was encumbered
RICK'S MUSICAL INSTRUMENTS	\$67.89	COELHO	No PO was encumbered
HENRY SCHEIN	\$255.00	CTE	FY22 PO was closed prematurely
HENRY SCHEIN	\$833.75	CTE	FY22 PO was closed prematurely
UMASS MEDICAL	\$3,182.60	SPED	FY22 PO wasn't encumbered for enough
<b>TOTAL</b>	<b>\$4,857.24</b>		

Therefore, the Mayor hereby requests Your Honorable Body to authorize the School Department to pay these previous year school bills totaling \$4,857.24 as identified in Mr. Furtado's communication.

On December 7, 2021, Your Honorable Body voted to approve funds for the Water and Wastewater Departments to purchase a new Ford T250 Transit Van. After Council approval, the Water Department confirmed pricing for the van in January 2022, and ordered the van in early February 2022, as soon as the purchase order was issued. The van arrived to the vendor on December 1, 2022. The vendor informed the Water Department that the van was available for delivery but that the price for the van had increased to \$48,952.45, an increase of \$11,636.15. Therefore, the Mayor hereby requests Your Honorable Body appropriate \$6,981.69 from Account 6100-359000 (Water Enterprise Fund - Retained Earnings) to Account 6100-587046 (Water Enterprise Fund -Van Purchase) and appropriate \$4,654.46 from Account 6000-359000 (Wastewater Enterprise - Retained Earnings) to Account 6000-587046 Wastewater Enterprise Fund - Van Purchase). Additionally, the Mayor respectfully requests approval of funds on or before April 18, 2023, as the vendor may not be able to hold the current price any longer.

The Clerk's office received from the Planning Board, a Certificate of Vote to recommend to the Municipal Council that the Loan Order, in the amount of Two Million Dollars, (\$2,000,000.00), to remodel, reconstruct, and make extraordinary repairs to the roof and windows at Willett Elementary School is consistent with Section VI(J) Municipal Facilities, Goal 16, Policy 1 and with Section VI(K) School System, Goal 17, Policy 5 of the City's Comprehensive Plan.

**IT & INFRASTRUCTURE COMMITTEE**

**Todd Kobus, Chairperson**

**ZONING AND LAND USE**

**Diana Holmes, Chairperson**

The Mayor hereby requests your honorable body to schedule a public hearing pursuant to §16-2.2 of the REVISED ORDINANCES OF THE CITY OF ATTLEBORO, as amended, to layout a portion of Hillcrest Avenue as a public way (length of 225 feet, from STA 10+00 to STA 13+25) and accept said way and any related drainage, water or sewer facilities or easements, all as shown on a plan and profile entitled "STREET ACCEPTANCE PLAN (HILLCREST AVENUE EXTENSION), ATTLEBORO MASSACHUSETTS", dated December 15, 2021 and revised through April 25, 2022, prepared by Joyce E. Hastings, R.P.L.S. and Daniel R. Campbell, R.P.E.,

which plan and profile have been deemed satisfactory to the Superintendent of Public Works. Enclosed please find the necessary documents. **(PH 4-18-23)**

The Mayor hereby requests your honorable body to schedule a public hearing pursuant to §16-2.2 of the REVISED ORDINANCES OF THE CITY OF ATTLEBORO, as amended, to layout a portion of Hillcrest Avenue as a public way (length of 125 feet, from STA 13+25 to STA 14+50) and accept said way and any related drainage, water or sewer facilities or easements, all as shown on a plan and profile entitled “STREET ACCEPTANCE PLAN (HILLCREST AVENUE EXTENSION II), ATTLEBORO, MASSACHUSETTS”, dated December 16, 2021 and revised through April 25, 2022, prepared by Joyce E. Hastings, R.P.L.S. and Daniel R. Campbell, R.P.E., which plan and profile have been deemed satisfactory to the Superintendent of Public Works. Enclosed please find the necessary documents. **(PH 4-18-23)**

The Clerk’s Office received from the Planning Board the Certificate of Vote to recommend that the Municipal Council accept the enclosed list of 66 streets as public ways – a combined length of 42,290.61 + feet, 8.01+ miles.

The Clerk’s office has received from the Planning Board a Certificate of Vote to recommend to the Municipal Council to adopt the following proposed amendments to the Zoning Ordinance, specifically S 17-3.5 Table of Accessory Use Regulations, S 17-4.5 Accessory Structures, and S 17-11.2 Definitions of the Zoning Ordinance.

**CITY PROPERTY AND CLAIMS**

**Sara – Lynn Reynolds, Chairperson**

**PERSONNEL, VETERANS AND HUMAN SERVICES COMMITTEE**

**Michael Angelo, Chairperson**

New business to vote Mayor Cathleen DeSimone to an unexpired term on the Board of Sturdy Memorial Hospital.

For Your Information: the Mayor would like to inform Your Honorable Body that she has extended the appointment of Recreation Director Dennis Walsh Acting Director of Council on Aging for an additional 90 days.

The Mayor respectfully submits a communication from Superintendent of Water Kourtney Allen regarding the need for funds for Health Insurance. A review of the health insurance accounts reveal that additional funding will be required to cover the anticipated expenses for the remainder of FY2023. Therefore, the Mayor hereby requests Your Honorable Body transfer \$31,000 from Account 6100-578300 (Water Enterprise Fund – Reserve Fund for Transfer) to the following:

- \$20,000.00 to Account 6100-517120 (Water Enterprise Fund – Health Insurance HMO)
- \$11,000.00 to Account 6100-517125 (Water Enterprise Fund – HMO 500)

The Mayor respectfully submits for confirmation by Your Honorable Body the appointment of Melinda J. Kwart, 384 South Main Street, as a member of the Planning Board to fill an unexpired term. Term to expire February 2026.

The Mayor respectfully submits a communication from Acting Personnel Director Beth Fokin regarding the acceptance of a Memorandum of Agreement (MOA) between the City and Local #1144 Laborers, (Union) relative to snow program participation bonus effective 2022-2023

winter season. Therefore, the Mayor hereby requests Your Honorable Body approve the MOA for the 2022-2023 winter season. Additionally, the Mayor hereby requests Your Honorable Body appropriate \$54,000.00 from Account 1000-359000 (Undesignated Fund Balance/Free Cash-General Government) to Account 14231000-519921 (Snow/Ice Removal – Snow Participation).

Also, an amendment is needed due to the addition of the Deputy Building Inspector and Solid Waste Manager to the Rules and Regulation for Exempt Employees, Section XVI Clothing Allowance. Therefore, I hereby request Your Honorable Body to amend Article XVI – Uniform and Clothing Allowances as described in the Personnel Rules and Regulations for Exempt Employees to add the Deputy Building Inspector and Solid Waste Manager. Funding is not required in FY23.

**ORDINANCES, ELECTIONS AND LEGISLATIVE MATTERS**

**Kelly Bennett, Chairperson**

The Mayor respectfully submits a communication from Elections Office Manager Leslie Veiga regarding a request for funds to rent a high-speed tabulator to process Vote by Mail ballots at the Presidential Primary in March of 2024. Because the tabulator is available on a first come basis, the Elections Office needs to enter into a rental agreement as soon as possible. Therefore, the Mayor hereby requests Your Honorable Body transfer \$5,100.00 from Account 11241000-578300 (City Wide – Reserve Fund for Transfer) to Account 11621000-527014 (Elections – Rental High-Speed Tabulator).

The Mayor respectfully submits a communication from Elections Office Manager Leslie Veiga regarding a request for funds to cover the cost of a special election. Although the date has not yet been selected by the City Council, we are able to estimate the following expenses to cover costs associated with the anticipated Special Municipal Election. Additionally, any unspent funds from the Special Election on February 28, 2023 will be used for the upcoming special election.

Therefore, the Mayor hereby requests Your Honorable Body appropriate \$30,440.00 from Account 1000-359000 (Undesignated Fund Balance/Free Cash-General Government) to the following accounts for the purpose of one or more Special Municipal Elections in fiscal 2023:

11621000-511500	Salaries Elections	\$16,380.00
11621000-530910	Printing & Reproduction	\$5,000.00
11621000-530101	Professional Services	\$3,500.00
11621000-531020	Police at Polls	\$4,700.00
11621000-542020	Supplies – Elections Equipment	\$860.00

**PUBLIC SAFETY**

**Peter Blais, Chairperson**

The Mayor respectfully submits a communication from Chief of Police Kyle P. Heagney regarding a request for funds to pay Field Training Officers (FTO) Stipends per the police union contract. Therefore, the Mayor hereby requests Your Honorable Body appropriate \$24,000.00 from Account 1000-359000 (Undesignated Fund Balance/Free Cash-General Government) to Account 12101000-515040 (Police – Professional Training).

The Mayor respectfully submits a communication from Chief of Police Kyle P. Heagney regarding a request for overtime funds due to 26 patrol officer vacancies. Therefore, the Mayor hereby requests Your Honorable Body appropriate \$80,000.00 from Account 1000-359000

(Undesignated Fund Balance/Free Cash-General Government) to Account 12101000-513000 (Police – Overtime).

The Mayor respectfully submits a communication from Fire Chief Scott T. Lachance regarding the receipt of an Emergency Management Performance Grant (EMPG) from the Massachusetts Emergency Management Agency (MEMA) in the amount of \$20,150.00. These funds may be utilized for Emergency Management related activities and equipment procurement. The funds provided through this grant will be utilized to add portable computers to the front-line apparatus to integrate real-time with incident management software. In accordance with Chapter 1, Section 12 of the Revised Ordinances of the City of Attleboro, the Mayor hereby requests Your Honorable Body approve expending of such funds and any future grant amendments.

**SPECIAL COMMITTEE ON SENIOR TAX**

**Richard Conti, Chairperson**

**SPECIAL COMMITTEE ON CLASSIFICATION AND COMPENSATION**

**Michael Angelo, Chairperson**