

**ATTLEBORO MUNICIPAL COUNCIL  
DOCKET  
JUNE 2, 2020**

PUBLIC HEARING relative to the following amendment to City of Attleboro Ordinance 10-5, Parking, be amended to reflect change from the Southerly side parking on Riverbank Road from Cliff Street to County Street.

**PUBLIC SAFETY AND EMERGENCY MANAGEMENT COMMITTEE**

**Peter Blais, Chairperson**

The Mayor respectfully submits a communication from Chief of Police Kyle P. Heagney regarding the anticipated receipt of Public Safety Answering Point Support and Incentive Grant of approximately \$165,733.00 for FY21 from the Executive Office of Public Safety and Security (EOPSS) - State 911 Department. No match is required by the City. In accordance with Chapter 1, Section 12 of the Revised Ordinances of the City of Attleboro, the Mayor hereby requests Your Honorable Body to approve the expenditure of such funds by the Attleboro Police Department as specified within the parameters of the grant and also approve any further grant amendments.

The Mayor respectfully submits a communication from Chief of Police Kyle P. Heagney and Fire Chief Scott T. Lachance regarding funds needed to replace the police and fire radio systems that suffered a massive lightning strike on May 11, 2020, which knocked out all radio communications to both departments. Currently, the radio systems are operating at less than 40% of their capacity. The amount being requested includes a 10% contingency. Therefore, the Mayor hereby request Your Honorable Body appropriate \$53,547.15 from account 1000-359000 (Undesignated Fund Balance/Free Cash-General Government) to Account 12101000-585060 (Police - Radios).

In accordance with Article 2, Section 2-9 (b) of the City Charter of the City of Attleboro, the Mayor respectfully request Your Honorable Body to consider this as an **emergency measure**. (Copies in your packets)

**CAPITAL IMPROVEMENTS AND CITY DEVELOPMENT**

**Richard Conti, Chairperson**

The Mayor respectfully submits a communication from Director of Planning and Development Gary Ayrassian regarding the need for amendments to the Program Year 2019 CDBG Entitlement Budget. Therefore, the Mayor hereby requests Your Honorable Body to suspend part of the Community Development Block Grant Citizen's Participation process which calls for a public hearing, to amend the Program Year 2019 Budget to include \$256,059 in CARES Act Funds, and authorize the submission of an amendment to the Program Year 2019 budget to the U.S. Department of Housing and Urban Development on or before June 12, 2020. Authorization on all three requests are needed on or before June 2, 2020.

The Mayor respectfully submits a communication from City Auditor Deborah Gould regarding Fund 3543 Nickerson Park Upgrade. The Director of Recreation notified the office of the City Auditor that the project is complete. The unexpended balance in the fund is \$187.61. Therefore, the Mayor hereby requests Your Honorable Body transfer \$187.61 from 3543-599000 (Fund Nickerson Park Upgrade – Other Financing Uses) to 10004-499000 (General Fund – Other Financing Sources).

The Mayor respectfully submits a communication from Superintendent of Park & Forestry Derek Corsi regarding the need for funds to repair the roof and fascia boards at the Capron Park Zoo Animal Treatment Facility. This project is item number one on the Capron Park Zoo Capital Improvement plan. The amount being requested includes a 10% contingency. Therefore, the Mayor hereby requests Your Honorable Body transfer \$18,576.00 from 11241000-578380 (City Wide – Reserve Fund for Capital) to Account-to-Account 16601000-587380 (Capron Park Zoo – Roofs).

The Mayor respectfully submits a communication from City Auditor Deborah C. Gould requesting an amendment to the use of money in Fund 3546 for the Library Project. In December of 2017, Your Honorable Body voted to fund \$125,000 for the evaluation of the building envelope and mechanical systems at the Library, of which \$98,000 was expended. The Municipal Building Commission and the Library Director have identified an additional need for the modernization of the elevator. This modernization is a capital expense and the City Treasurer is working on a revision to the language for the existing bond authorization to present to Your Honorable Body. In order to allow the design work to begin on the elevator portion of the project, the Mayor hereby requests Your Honorable Body to approve \$27,000 to be used toward the design of the elevator and any project costs related to the Library Construction project authorized by Your Honorable Body on February 18, 2020. The funds are needed in advance of the amendment to the loan authorization to provide funding for the design work as soon as possible.

### **PUBLIC WORKS**

**Kate Jackson, Chairperson**

The Mayor respectfully submits a communication from Superintendent of Wastewater Thomas Hayes regarding the residential meter replacement program and the shared meter expense between the City's Water and Wastewater Enterprise Departments. During fiscal year 2018, the Water Department purchased 337 water meters and miscellaneous parts at a total cost of \$248.04 per meter. Out of the 337 water meters, 186 meters were installed at locations that have water and sewer accounts. Wastewater Enterprise is responsible to pay for 50% of the value of those meters installed from June 1, 2019 to May 7, 2020 in homes with both services.

Additionally, a handheld reader, receiver for the existing laptop, and a new laptop computer were purchased in FY2020. The new laptop includes the Beacon Mobile software, which includes Badger's side of the billing interface allowing the billing clerks to import billing runs into MUNIS. All these items are essential in reading upgraded

water meters. The Wastewater Department is responsible for 40% of the cost associated with this equipment.

Therefore, the Mayor hereby requests Your Honorable Body to appropriate \$38,601.22 from Account 6000-359000 (Wastewater Enterprise Fund - Retained Earnings) to Account 6000-553150 (Wastewater Enterprise Fund – Water Meter Supplies) after such time the Accounting Department will work with the Wastewater Department to transfer the funds to the Water Enterprise Fund.

The mayor respectfully submits a communication from Water Superintendent Kourtney Wunschel regarding the need for funds to purchase a deionized water system. Therefore, the Mayor hereby requests Your Honorable Body to transfer \$10,178.00 from Account 6100-578300 (Water Enterprise Fund – Reserve Fund for Transfer) to Account 6100-553182 (Water Enterprise Fund – Lab Supplies).

### **PERSONNEL AND HUMAN SERVICES**

**Ty Waterman, Chairperson**

The Mayor respectfully submits a communication from Personnel Director Owen Bebeau regarding the need for funds to correct a miscalculation of the top step for Grade 25 and Grade 24 in the A.M.C.A salary table. Therefore, the Mayor hereby requests Your Honorable Body transfer \$3,772.02 from Account 11241000-578300 (City Wide – Reserve Fund for Transfer) to the following accounts:

- \$ 349.83 Account 11411000-514050 (Assessor – Prior Year Salary)
- \$ 349.83 Account 12101000-514050 (Police - Prior Year Salary)
- \$ 762.84 Account 12201000-514050 (Fire – Prior Year Salary)
- \$ 783.84 Account 16501000-514050 (Park - Prior Year Salary)
- \$ 762.84 Account 11461000-514050 (Collector - Prior Year Salary)
- \$ 762.84 Account 15431000-514050 (Veterans – Prior Year Salary)

Additionally, funds are needed to fund the FY2020 miscalculation in Veterans Salary. Therefore, the Mayor respectfully requests Your Honorable Body transfer \$937.65 from Account 11241000-578300 (City Wide – Reserve Fund for Transfer) to Account 15431000-511000 (Veterans – Salary).

Moreover, the Mayor hereby requests Your Honorable Body transfer \$556.33 from Account 6100-578300 (Water Enterprise Fund – Reserve Fund for Transfer) to Account 6100-514050 (Water Enterprise Fund – Prior Year Salary).

Lastly, Wastewater will need to make an internal transfer, with your authorization, of \$1,319.18 due to this miscalculation. Therefore, the Mayor hereby requests Your Honorable Body vote to authorize this prior salary payment.

The Mayor respectfully submits a communication from Personnel Director Owen Bebeau regarding a change to the current approved Personnel Rules and Regulations for the City’s

Exempt group. The proposed change would be to Article XIX, Stipend, for the addition of Section 2, for the MIS Director to receive an annual stipend to perform the City's telephone network communication duties. Therefore, the Mayor hereby requests Your Honorable Body to approve the requested change to the Rules and Regulations for the City's Exempt group.

### **BUDGET AND APPROPRIATIONS**

**Jay DiLisio, Chairperson**

The certificate of vote from the Planning Board meeting on May 13, 2020 with the recommendation to the Council that the Loan order of \$946,000.00 for the Deanville Road Water Main Replacement Project is consistent with the City's Comprehensive Plan.

In order to properly budget and account for wages earned through June 30, it is necessary to fund the accrued payroll, which historically has been referred to as a "53rd pay week." Therefore, in order to provide sufficient funding for the accrued payroll, the Mayor respectfully requests Your Honorable Body transfer \$1,091.61 from Account 11241000-578360 (City Wide - Reserve for Compensation 53rd Week) to account 12921000-511000 (Animal Control – Salary).

As you are aware, the City is in need of replacing vehicles for the Police Department as identified in the City of Attleboro Capital Improvements Program for FY2021-FY2025. The Police Chief is in need of replacing seven (7) police cruisers with a cost of approximately \$355,000.00.

Therefore, the Mayor respectfully requests Your Honorable Body to approve the following loan order:

**ORDERED:** That Three Hundred Fifty-Seven Thousand Dollars (\$357,000.00) be appropriated for the cost of purchasing and equipping Police Departmental vehicles, including the payment of all costs incidental or related thereto, of which amount up to \$2,000 may be used for costs associated with the issuance of bonds or notes for this purpose; that to meet this appropriation, the Treasurer with the approval of the Mayor, is authorized to borrow Three Hundred Fifty-Seven Thousand Dollars (\$357,000.00) under Section 7(1) of Chapter 44 of the General Laws; or any other enabling authority; that the Mayor is authorized to take any other necessary or convenient to carry out this Project. Any premium received by the City upon the sale of any bonds or notes approved by this order, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs by this order in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

### **TRANSPORTATION AND TRAFFIC**

**Cathleen DeSimone, Chairperson**

A communication from Tom McIsaac of Falcon Drive requesting a Stop sign be installed at the intersection of Bearcourt Drive and Falcon Drive.