

**ATTLEBORO MUNICIPAL COUNCIL  
SPECIAL MEETING DOCKET  
JUNE 25, 2019**

**APPROVAL OF THE RECORDS: May 7, 2019, May 14, 2019, May 21, June 4, 2019 and June 18, 2019. Executive Sessions June 6, 2017, June 27, 2017, April 10, 2018 and March 12, 2019.**

**CONTINUED PUBLIC HEARING** relative to amending SECTION 3, of the Revised Ordinances of the City of Attleboro as it pertains to Buildings and the adoption of the Board of Building Regulations and Standards' Stretch Code (780 CMR 115.AA), an Appendix to the Massachusetts State Building Code. The amendments may be reviewed at the City Clerk or City Council offices during regular business hours. (Continued to 7/16/19)

**CONTINUED PUBLIC HEARING** relative to the request that the Council declare surplus and available for disposition the old Richardson School at 95 Pine Street. (Continued to the meeting of August 20, 2019)

**PUBLIC HEARING** relative to amending Revised Ordinances of the City of Attleboro Section 9-35 - Dog Control Provisions and Section 9-35.1 - Definitions Animal Control Officer.

**PUBLIC WORKS**

**Kate Jackson, Chairperson**

1. National Grid and Verizon request the installation of one joint owned pole and anchor (pole #2) to meet customers request for electrical service to a new home at 11 Calvin Street. (PH 7/16/19)
2. National Grid and Verizon request the installation of one joint owned pole and anchor 75' north of existing pole 3325 to provide service to sewer pump station for new high school. (PH 7/16/19)
3. The Mayor respectfully submits a communication from Superintendent of Wastewater Thomas Hayes regarding the need for funds to pay unexpected legal fees incurred in this fiscal year. Therefore, I hereby request Your Honorable Body appropriate \$20,000.00 from Account 6000-359000 (Wastewater Enterprise Fund – Retained Earnings) to Account 6000-530101 (Wastewater Enterprise Fund – Professional Services). (Copies in your packets)

In order to be able to process this request for the end of FY2019 deadline, the Mayor requests this Honorable Body to consider this prior to June 30, 2019.

4. The Mayor respectfully submits a communication from Superintendent of Public Works Michael Tyler regarding the need for funds to pay an FY18 invoice.

Therefore, the Mayor requests this Honorable Body transfer \$300.00 from Account 11241000-578300 (City Wide – Reserve Fund for Transfer) to Account 14201000-578020 (Public Works – Bill Previous Year). (Copies in your packets)

In order to be able to process this request for the end of FY2019 deadline, I hereby request Your Honorable Body to consider this prior to June 30, 2019.

5. The Mayor respectfully submits a communication from Superintendent of Water Kourtney Wunschel regarding the need for funds to install security cameras at the Luther Pumping Station and the Russell F. Tennant Treatment Plant. Therefore, the Mayor hereby requests Your Honorable Body transfer \$6,000.00 from Account 6100-553130 (Water Enterprise Fund – Chemicals) to Account 6100-530101 (Water Enterprise Fund – Professional Services).

In accordance with Article 2, Section 2-9 (b) of the City Charter of the City of Attleboro, I respectfully request Your Honorable Body to consider this as an emergency measure.

## **PERSONNEL AND HUMAN SERVICES**

**Ty Waterman, Chairperson**

1. The Mayor respectfully submits for confirmation by this Honorable Body the appointment of Tobey Reed, 27 Lamb Street, to fill an expired term on the Board of Library Trustees. Term to expire February 2022.
2. The Mayor respectfully submits a communication from Director of Council on Aging Madeleine McNielly regarding the receipt of approximately \$12,652.00 through the Community Development Block Grant for FFY2019. No match is required by the City of Attleboro. In accordance with Chapter 1, Section 12 of the Revised Ordinances of the City of Attleboro, the Mayor hereby requests this Honorable Body to approve the expenditure of such funds and any further grant amendments by the Council on Aging.

In order for this grant to become effective for July 1, 2019 to pay associated salary and benefits for FY 2020, the Mayor hereby requests this Honorable Body to consider this prior to June 30, 2019.

3. The Mayor respectfully submits a communication from Director of Council on Aging Madeleine McNielly regarding the anticipated award of the FY2020 Formula Grant of approximately \$94,812.00. In accordance with Chapter 1, Section 12 of the Revised Ordinances of the City of Attleboro, I hereby request Your Honorable Body to approve the expenditure of such funds and any further grant amendments by the Council on Aging. (Copies in your packets)

In order for this grant to become effective for July 1, 2019 to pay associated salary and benefits for FY 2020, the Mayor hereby requests this Honorable Body to consider this prior to June 30, 2019.

4. The Mayor respectfully submits a communication from Director of Council on Aging Madeleine McNielly regarding the anticipated award of the FY2020 SHINE Grant of approximately \$97,107.00. In accordance with Chapter 1, Section 12 of the Revised Ordinances of the City of Attleboro, the Mayor requests this Honorable Body to approve the expenditure of such funds by the Council on Aging for expenditure and approve any further grant amendments.

In order for this grant to become effective for July 1, 2019 to pay associated salary and benefits for FY 2020, the Mayor requests this Honorable Body to consider this prior to June 30, 2019.

5. The Mayor respectfully submits for confirmation by Your Honorable Body the appointment of Thomas Mattos, 42 Linden Street Unit 2, to fill an unexpired term on the Personnel Board. Term to expire February 2022.
6. The Mayor respectfully submit for confirmation by Your Honorable Body the appointment of Randal Vincent, 17 Westbrook Lane, to fill an expired term as the Inspector of Wires. Term to expire February 2022.

## **ZONING & LAND USE**

**Todd Kobus, Chairperson**

1. A communication from Red Oak Mobile Village of 460 Collins Street, Attleboro to register and objection to the rezoning petition for 495 Collins Street, Attleboro submitted by Sterry Street Auto Sales, Inc.

## **BUDGET AND APPROPRIATIONS**

**Jay DiLisio,**

**Chairperson**

1. The Mayor respectfully submits a communication from City Clerk Stephen Withers regarding the need for funds in Salary and Wages to complete Fiscal Year 2019. Therefore, the Mayor request hereby requests this Honorable Body transfer \$398.34 from Account 11241000-578300 (City Wide – Reserve Fund for Transfer) to Account 11611000-511000 – (Clerk – Salary and Wages). Upon approval, the available balance in Reserve Fund for Transfer will be \$22,300.63.

In order to be able to process this request for the end of FY2019 deadline, the Mayor hereby requests this Honorable Body to consider this prior to June 30, 2019

2. The Mayor respectfully submits a communication from APS Director of Finance Marc Furtado regarding the need for funds to cover the SPED tuition line. Therefore, the Mayor hereby requests this Honorable Body appropriate \$50,000.00 from Account 1000-359000 (Undesignated Fund Balance/Free Cash-General Government) to Account O9300020-532010 (School Dep – Special Education Private School Tuition & Books)

In accordance with Article 2, Section 2-9 (b) of the City Charter of the City of Attleboro, the Mayor respectfully requests this Honorable Body to consider this as an emergency measure.

## **LICENSES**

**Laura Dolan, Chairperson**

1. A communication from the Office of Consumer Affairs of Massachusetts regarding a recently conducted audit of dealerships in the area for Lemon Law Compliance
2. An application for an Automatic Amusement Device License from New England Authentic Eats, LLC d/b/a Papa Gino's at 103 Pleasant Street. (PH 7/16/19)
3. An application for an Automatic Amusement Device License from New England Authentic Eats, LLC d/b/a Papa Gino's at 283 Washington Street. (PH 7/16/19)
4. An application to waive Section 11-15.1 to serve alcoholic beverages on city property submitted by the Friends of Capron Park Zoo for their event on October 5, 2019. (PH 7/16/19)
5. A Class II application from Wathek Obaid of 196 Commonwealth Ave. North Attleboro, for Automazed II, Inc. at 826 Washington Street with 11 customer parking spaces and 34 display spaces. (PH 7/16/19)

## **CITY PROPERTY & CLAIMS**

**Sara Lynn Reynolds, Chairperson**

1. The Mayor respectfully submits a communication from Director of Recreation Dennis Walsh regarding the need for funds for Phase II of the Twin Village Pool repairs. These repairs and upgrades are required to meet state and federal standards for the operation of a public pool. Phase I, the installation of new drains,

is complete and was paid out of the Recreation Revolving Fund. Therefore, the Mayor hereby requests this Honorable Body appropriate \$30,270.00 from Account 1000-359000 (Undesignated Fund Balance/Free Cash-General Government) to Account 16301000-530101 (Recreation – Professional Services).

## **ORDINANCES, ELECTIONS AND LEGISLATIVE MATTERS**

**Diana Holmes, Chairperson**

1. As this Honorable body knows, some storefront properties in Attleboro have boarded windows. This is unattractive and discourages economic development in our city. The overall purpose of this ordinance is to help protect the health, safety and welfare of the residents of Attleboro by preventing blight, protecting property values and neighborhood integrity, protecting City's resources and ensuring the safe and sanitary maintenance of vacant commercial properties. One specific change to this ordinance will allow the City to issue fines for boarded windows. At present, an entire building needs to be vacant. This proposed change allows the City to enforce regulations and ordinances when it is just a unit within a building structure. City Solicitor Cynthia Amara reviewed the changes and approved them to form. Therefore, the Mayor hereby requests this Honorable Body vote on the following amendments:

Delete in its entirety and replace with the following:

### **Section 3-12 Registration and Maintenance of Vacant Residential Buildings**

**3-12.1 Intent:** The purpose of this ordinance is to help protect the health, safety and welfare of the residents of Attleboro by preventing blight, protecting property values and neighborhood integrity, protecting City's resources and ensuring the safe and sanitary maintenance of vacant residential buildings. Vacant buildings are at an increased risk for fire, water and natural damage as well as vandalism, unlawful entry and other public health and safety hazards. This ordinance will help to promote the City's public welfare by requiring all residential property owners to register and properly maintain vacant buildings.

3-12.2 Definitions.

- a. **Building:** A combination of any materials fixed to the ground and having a roof, enclosed within exterior walls, built to form a structure for the shelter of persons, animals or property.
- b. **Commissioner:** Inspector of Buildings of the City of Attleboro or his designee.
- c. **Owner:** a person or entity who, alone or severally with others:
  - i. has legal or equitable title to any building or has care, charge or control of any building in any capacity including but not limited to agent, executor, executrix, administrator, administratrix, trustee or guardian of the estate of the holder of legal title; or
  - ii. is a tenant a legal right to possess an entire building; or
  - iii. is a mortgagee in possession of any building; or

- iv. is an agent, trustee, receiver or other person appointed by the courts and vested with possession or control of a building; or
- v. is an officer or trustee of an association of unit owners of a condominium or cooperative, which contains a vacant building.
- d. **Vacant Residential Building:** Any residential building which is not legally occupied, abandoned or not used for a period of at least forty-five (45) consecutive days, or shows visible signs of substantial physical distress, including, but not limited to, boarded-up or broken windows or doors, fire damage, exposure to the elements, susceptibility to unauthorized entry, disconnected utilities, the accumulation of trash, junk, and/or debris, or that appears to pose a risk to public safety, as determined by the Building Commissioner.
- e. **Board of Survey:** A board consisting of the Superintendent of Public Works, the head of the Fire Department, as such term is defined in M.G.L. c. 148 sec. 1, and one disinterested person to be appointed by the Building Commissioner.
- f. **Legally Occupied:** Occupied in accordance with the provisions of the Massachusetts State Building Code.

**3-12.3 Registration:** Prior to or not more than seven (7) days after the building becomes vacant, the owners must register the building with the Commissioner on forms provided by the Protective Inspection Department. All registrations must state the individual's name, phone number and mailing address as well as an emergency contact, if not the same. This registration must state if the property is vacant at the time of filing, and if so for how long. None of the required addresses shall be a Post Office Box. Once the building is no longer vacant or is sold, the owner must provide proof of sale or written notice and proof of lawful occupancy to the Commissioner. The Commissioner will notify Police, Fire, Water, Wastewater and Health Departments of the submitted registration of vacant/ building as well as the reoccupancy of the building.

**3-12.4 Maintenance requirements:**

- a. The owner of a vacant residential building must maintain it in accordance with all applicable local and state Sanitary Codes, Building Codes and Fire Codes, pertaining to the external/visible maintenance of the building and major system maintenance of the property.
- b. The owner of a vacant residential building must promptly repair all broken windows, doors, other openings and any unsafe conditions at the vacant building. Boarding up of open or broken windows and doors is prohibited except as a temporary measure for no longer than forty-five (45) consecutive days, unless the Commissioner determines that, due to circumstances beyond the owner's control, a longer period of time is required. Coverings must be fitted to the opening size and colored to blend with the existing building color scheme.
- c. The owner shall maintain the building for the duration of the vacancy or abandonment. Upon notice by the Commissioner, any accumulated trash and/or graffiti shall be taken off or removed from the property within (7) days. The Building Commissioner and/or his designee shall document violations. The owner of any residential building vacant for a period exceeding six (6) months whose utilities have been shut off shall have those utilities removed or cut and capped to prevent accidents.
- d. If deemed necessary by the Commissioner and The Board of Survey, the owner must erect and maintain, at his/her own cost and expense, a six (6) - foot privacy fence within

thirty (30) feet of the entire building. The Commissioner shall notify the owner in writing of the basis for requiring any such fencing.

- e. Compliance with this ordinance shall not relieve the owner of any applicable obligations set forth in any other ordinance, regulation, codes, covenant conditions or restrictions and/or association rules and regulations. In case of a conflict with these rules and regulations, the stricter of the rules and regulations shall apply.

**3-12.5 Inspections:** The Building Commissioner, Police Chief, Fire Chief and the Health Agent, or their designees shall have the authority to periodically inspect the exterior and interior of any building subject to this ordinance for compliance. The Commissioner may disconnect utilities upon a determination that a vacant commercial property presents an imminent hazard to any person or property.

**3-12.6 Penalties and Enforcement:** Violations of any portions of this ordinance shall be punishable by a total fine of \$100.00 a day. The Building Commissioner may waive all or a portion of the fine upon abatement of the violation(s). The Commissioner or his designee shall enforce all provisions of this ordinance. Any owner found to be in violation of this ordinance shall receive a written warning and no fewer than seven (7) days to remedy all violations, prior to the institution of any enforcement action.

**3-12.7 Unsafe Buildings:** If the Commissioner determines the vacant property is unsafe, the Commissioner may act immediately in accordance with the Massachusetts **State** Building Code to protect public safety. Furthermore, nothing in this Ordinance shall abrogate the powers and/or duties of municipal officials to act pursuant to any general statutory authority, including, without limitation, M.G.L. c. 139, §§1 et seq. and M.G.L. c. 143, §§6 et seq.

**3-12.8 Severability:** If any provision of this ordinance is held to be invalid by a court of competent jurisdiction, such provision shall be considered separate and apart from the remaining provisions, which shall remain in full force and effect.

Add Section 13:

### **Section 3-13 Registration and Maintenance of Vacant Commercial Properties**

**3-13.1 Intent:** The purpose of this ordinance is to help protect the health, safety and welfare of the residents of Attleboro by preventing blight, protecting property values and neighborhood integrity, protecting City's resources and ensuring the safe and sanitary maintenance of vacant commercial properties. Vacant properties are at an increased risk for fire, water and natural damage as well as vandalism, unlawful entry and other public health and safety hazards. This ordinance will help to promote the City's public welfare by requiring all commercial property owners to register and properly maintain vacant properties.

3-13.2 Definitions.

- a. **Building:** A combination of any materials fixed to the ground and having a roof, enclosed within exterior walls, built to form a structure for the shelter of persons, animals or property.
- b. **Commissioner:** Inspector of Buildings of the City of Attleboro or his designee.
- c. **Owner:** a person or entity who, alone or severally with others:
  - i. has legal or equitable title to any building or has care, charge or control of any building in any capacity including but not limited to agent, executor, executrix, administrator, administratrix, trustee or guardian of the estate of the holder of legal title; or

- ii. is a tenant a legal right to possess an entire building; or
  - iii. is a mortgagee in possession of any building; or
  - iv. is an agent, trustee, receiver or other person appointed by the courts and vested with possession or control of a building; or
  - v. is an officer or trustee of an association of unit owners of a condominium or cooperative, which contains a vacant building.
- d. **Vacant Building:** Any building which is not legally occupied, abandoned or not used for a period of at least forty-five (45) consecutive days, or shows visible signs of substantial physical distress, including, but not limited to, boarded-up or broken windows or doors, fire damage, exposure to the elements, susceptibility to unauthorized entry, disconnected utilities, the accumulation of trash, junk, and/or debris, or appears to pose a risk to public safety, as determined by the Building Commissioner.
  - e. **Vacant Commercial Property:** Any building or unit within a building which accommodates retail, office, or industrial uses which is not legally occupied, abandoned or not used for a period of at least forty-five (45) consecutive days, or shows visible signs of substantial physical distress, including, but not limited to, boarded-up or broken windows or doors, fire damage, exposure to the elements, susceptibility to unauthorized entry, disconnected utilities, the accumulation of trash, junk, and/or debris, or appears to pose a risk to public safety, as determined by the Building Commissioner.
  - f. **Board of Survey:** A board consisting of the Superintendent of Public Works, the head of the Fire Department, as such term is defined in M.G.L. c. 148, § 1, and one disinterested person to be appointed by the Building Commissioner.
  - g. **Legally Occupied:** Occupied in accordance with the provisions of the Massachusetts State Building Code and local ordinances.

**3-13.3 Registration:** Prior to or not more than seven (7) days after the commercial property becomes vacant, the owner must register the property with the Economic Development Director by completing a Commercial Vacancy Registration Form available on the City website or in the Office of Economic Development at City Hall. All registrations must state the owners name, phone number, mailing address (other than a Post Office Box) and an emergency contact. The registration shall state whether the property is vacant at the time of filing, and if so for how long. Once the commercial property is no longer vacant or is sold, the owner must provide proof of sale or written notice and proof of lawful occupancy to the Economic Development Director. The Economic Development Director shall notify the Buildings Commissioner, Police Chief, Fire Chief, Water, Wastewater and Health Departments of all Commercial Vacancy Registration Forms received and all re-occupancy notifications.

**3-13.4 Maintenance requirements:**

- a. The owner of a vacant commercial property must maintain it in accordance with all applicable state and local Sanitary Codes, Building Codes and Fire Codes, pertaining to the external/visible maintenance of the building and major system maintenance of the property.
- b. The owner of a vacant commercial property must promptly repair all broken windows, doors, other openings and any unsafe conditions at the vacant property. Boarding up of open or broken windows and doors is a temporary measure and shall not occur for longer than forty-five (45) consecutive days, without the express written consent of the Commissioner based on his determination that, due to circumstances beyond the owner's



control, a longer period of time is required. Coverings must be fitted to the opening size and colored to blend with the existing building color scheme.

- c. The owner shall maintain the commercial property for the duration of the vacancy or abandonment. Upon notice by the Commissioner, any accumulated trash and/or graffiti shall be taken off or removed from the property within (7) days. The Building Commissioner and/or his designee shall document violations. The owner of any commercial property vacant for a period exceeding six (6) months whose utilities have been shut off shall have those utilities removed or cut and capped to prevent accidents.
- d. If deemed necessary by the Commissioner and The Board of Survey, the owner shall erect and maintain, at his/her own cost and expense, a six (6) - foot privacy fence within thirty (30) feet of the entire building. The Commissioner shall notify the owner in writing of the basis for requiring any such fencing.
- e. Compliance with this ordinance shall not relieve the owner of any applicable obligations set forth in any other ordinance, regulation, codes, covenant conditions or restrictions and/or association rules and regulations. In case of a conflict with these rules and regulations, the stricter of the rules and regulations shall apply.

**3-13.5 Inspections:** The Building Commissioner, Police Chief, Fire Chief and the Health Agent, or their designees shall have the authority to periodically inspect the exterior and interior of any property subject to this ordinance for compliance. The Commissioner may disconnect utilities upon a determination that a vacant commercial property presents an imminent hazard to any person or property.

**3-13.6 Penalties and Enforcement:** Violations of this ordinance shall be punishable by a total fine of \$100.00 a day. The Building Commissioner may waive all or a portion of the fine upon abatement of the violation(s). The Commissioner or his designee shall enforce all provisions of this ordinance. Any owner found to be in violation of this ordinance shall receive a written warning and no fewer than seven (7) days to remedy all violations, prior to the institution of any enforcement action.

**3-13.7 Unsafe Buildings:** If the Commissioner determines the vacant property is unsafe, the Commissioner may act immediately in accordance with the Massachusetts **State** Building Code to protect public safety. Furthermore, nothing in this Ordinance shall abrogate the powers and/or duties of municipal officials to act pursuant to any general statutory authority, including, without limitation, M.G.L. c. 139, §§1 et seq. and M.G.L. c. 143, §§6 et seq.

**3-13.8 Severability:** if any provision of this ordinance is held to be, invalid by a court of competent jurisdiction, such provision shall be considered separate and apart from the remaining provisions, which shall remain in full force and effect.

Furthermore, I hereby request Your Honorable Body to hold a Public Hearing at the appropriate time. (PH 7/16/19)

## **PUBLIC SAFETY AND EMERGENCY MANAGEMENT**

**Peter Blais,**

**Chairperson**

1. The Mayor respectfully submits a communication from Chief of Police Kyle P. Heagney regarding the need for funds to replace eleven cell block doors. The cellblock doors are 34 years old, their usefulness to secure prisoners has expired,

and the doors should be replaced. As this project will take time to complete, the cell doors need to be inspected and temporary preventive maintenance conducted until the cell doors can be replaced. Therefore, the Mayor hereby requests this Honorable Body transfer \$65,940.00 from Account 11241000-574010 (City Wide – Insurance) to Account 1100210-582510 (General Fund Continuing Appropriation Police – Renovations).

In accordance with Article 2, Section 2-9 (b) of the City Charter of the City of Attleboro, I respectfully request Your Honorable Body to consider this as an emergency measure.

2. As you are aware, MGL Chapter 44 section 53 requires authorization of the Municipal Council to expend insurance proceeds greater than \$150,000. The third-floor restroom at the police department overflowed on June 4, 2019 and caused extensive damage. Damage estimates currently received total approximately \$86,000 with a number of outstanding loss estimates outstanding, as such it is possible that the loss could reach the amount required to be voted by statute. As such, at this time as a precautionary measure and to satisfy the concerns of the City Auditor, the Mayor requests this Honorable Body authorize the expenditure of insurance proceeds received related to this loss for the restoration of the Police facility and replacement of damaged police assets.

In accordance with Article 2, Section 2-9 (b) of the City Charter of the City of Attleboro, I respectfully request Your Honorable Body to consider this as an emergency measure.

3. The Mayor respectfully submits a communication from Chief of Police Kyle P. Heagney regarding funds to cover the \$25,000.00 insurance deductible due to extensive water damage at the Police Station. On June 4, 2019, the Police Department experienced a sewer back-flow flooding incident that originated from the women's toilet on the second floor. As the City has a \$25,000.00 deductible, a conservative estimate gauges the total loss to be well over the deductible. Therefore, the Mayor hereby requests this Honorable Body appropriate \$25,000.00 from Account 1000-359000 (Undesignated Fund Balance/Free Cash-General Government) to Account 1100210-582514 (Police – Continuation Appropriation Police Building Renovations).

In accordance with Article 2, Section 2-9 (b) of the City Charter of the City of Attleboro, I respectfully request Your Honorable Body to consider this as an emergency measure.

4. The Mayor respectfully submits a communication from Chief of Police Kyle P. Heagney regarding the anticipated receipt of Public Safety Answering Point Support and Incentive Grant of approximately \$93,651.00 for FY2020 from the Executive Office of Public Safety and Security (EOPSS) - State 911 Department. No match is required by the City. In accordance with Chapter 1, Section 12 of the

Revised Ordinances of the City of Attleboro, the Mayor hereby requests this Honorable Body to approve the expenditure of such funds by the Attleboro Police Department as specified within the parameters of the grant and approve any further grant amendments.

5. The Mayor respectfully submits a communication for Fire Chief Scott T. Lachance regarding the need for funds to purchase the necessary personal protective equipment for seven (7) recruit firefighters. Therefore, the Mayor hereby requests this Honorable Body appropriate \$43,050.00 from Account 1000-359000 (Undesignated Fund Balance/Free Cash-General Government) to Account 12201000-558320 (Fire – Foul Weather Gear).

In order to be able to process this request for the end of FY2019 deadline, I hereby request Your Honorable Body to consider this prior to June 30, 2019.

6. The Mayor respectfully submits a communication from Superintendent of Public Works Michael Tyler regarding the need for funds to pay an FY18 invoice. Therefore, the Mayor hereby requests Your Honorable Body transfer \$300.00 from Account 11241000-578300 (City Wide – Reserve Fund for Transfer) to Account 14201000-578020 (Public Works – Bill Previous Year).

In order to be able to process this request for the end of FY2019 deadline, I hereby request Your Honorable Body to consider this prior to June 30, 2019.